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FOR HEALTHY LIVING
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CHANGE LIVES, INCLUDING YOUR OWN WITH A CAREER AT THE YMCA

NOW HIRING

Summer Camp Counselor(s) – Sturgeon Bay

The Door County YMCA has various opportunities to be a part of our summer camping program for the summer. Camp Counselors are responsible for planning and leading the summer camp experience, focusing on the YMCA core values of caring, honesty, respect, and responsibility. Counselors are responsible for the general safety and development, growth, and skill achievement of the campers, while providing high quality outdoor education, prevention of summer learning loss, and a variety of recreational experiences.

KEY QUALIFICATIONS

This position is responsible for preparing, leading, and coordinating daily camp activities, which may include arts and crafts, indoor and outdoor games, enrichment activities, service learning opportunities, etc. Counselor will develop and follow lesson plans, guide appropriate camper behavior, ensure the safety of all participants, and foster growth opportunities. Relationship building skills with school-aged children and their families, and working in a collaborative spirit are also key elements for success. Successful candidates will be innovative, adaptable and have a willingness to be adventurous.

DETAILS

The Camp Counselor positions are based out of our Lansing Center in Sturgeon. Pay will range from \$10-13/hour, depending on experience. Various shifts are available. Applicants must be at least 18 years old and have the ability to be physically active, including walking, bending, reaching, pushing and lifting 40-50 pounds on a regular basis. Free YMCA membership is included.

Full job descriptions, application, and summer camp guide can be found on the YMCA website, www.DoorCountyYMCA.org.

Interested applicants can apply by submitting resume and references to:

Sherri Dantoin, VP Administration
1900 Michigan Street
Sturgeon Bay, WI 54235
Email: sdantoin@doorcountyyymca.org
Phone: 920-743-4949





DOOR COUNTY YMCA
Job Description
SUMMER CAMP COUNSELOR

Specific Position Title: Day Camp Counselor/Instructor
Payroll Posting Codes: CMP
Position Grade: Grade D

GENERAL FUNCTIONS

Under the direction of the Summer Camp Director/Youth Director and in accordance with the policies of the Door County YMCA, the Summer Camp Counselor serves as a leader and support to campers. The Counselor is responsible for carrying out the instruction given by the Camp Director to assure that a varied group of campers are engaged in a safe and educational recreational experience.

SKILLS AND QUALIFICATIONS

The Summer Camp Counselor must be at least 18 years of age. College courses or credits in child development preferred. This position requires certification in CPR, First Aid, and AED prior to the beginning of camp. Counselors must possess youth leadership experience, good overall leadership skills, excellent communication and organizational skills, a cooperative attitude, and the ability to work with and understand the needs of children. An appreciation of outdoor recreation is helpful.

ESSENTIAL FUNCTIONS

1. Participate in essential staff training prior to camp and all staff meetings for the duration of the summer. Assist with camp room set-up and clean-up.
2. Implementation of age appropriate activities, in accordance with YMCA programming guidelines on and off YMCA premises. Activities must engage a diverse group of campers.
3. Guide a diverse group of youth/early teens in a variety of camp-like activities. Work to include all campers into all group activities. Provide alternate activities if full inclusion is not possible.
4. Support Director in complying with effective discipline guidelines when behavior issues arise. Notify parents and supervisor of any removals or suspensions of participants by immediate phone call.
5. Insist that all YMCA rules are followed throughout the duration of the event. Act as a role model for these rules and values of the YMCA, ensuring a pleasant experience for all camp participants and other facility users.
6. Maintain good public relations with the parents of the campers. Know and greet campers and their parents by name. Strive to touch base with parents of all campers daily, either before or after camp.
7. Know and help to administer all emergency procedure in accordance with the Risk Management Manual. Complete and submit incident reports on a timely basis.
8. Assist with, and participate in all-camp program activities. Obtain materials, supplies, or equipment needed for programming before the beginning of the activity.

9. Encourage respect for personal property, equipment and facilities, peers, and leaders.
10. Provide leadership opportunities and supervision to assigned Assistants and Leaders in Training.
11. Exemplify the YMCA values of **CARING, HONESTY, RESPECT AND RESPONSIBILITY** in all aspects of job performance and in relationships with others.

EFFECT ON END RESULTS

1. The goals and objectives of Camp in the lives of the campers and their parents are met.
2. Campers and counseling staff have a happy, safe, rewarding experience.

Employee Signature

Date

Supervisor Signature

Date