



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

CHOOSE YOUR OWN PATH

WITH A CAREER AT THE YMCA

NOW HIRING Early Childhood Associates and Teachers at Barker Child Development Center

The Door County YMCA is looking for relationship builders that are committed to youth development through licensed child care programming.

KEY QUALIFICATIONS

We are looking for experienced, energetic, and nurturing individuals to provide care to children ages 6 weeks to 5 years old in an educational environment. Qualifications include the ability to implement developmentally age-appropriate curriculum and activities, establish and maintain supportive relationships with children and parents, adhere to all licensing requirements, and use Listen First techniques to better understand how we can better serve the family's needs. Ideal candidates will be active on the State Registry and will be willing to maintain or enhance continuing education to better position the YMCA for Young Star rating.

DETAILS

Multiple positions are available. Pay dependent on position, experience and registry level, with minimum starting pay of \$9.50 for Associates, and \$11 for Teachers. Various shifts available; hours vary with shift assignments. Full benefits included for positions over 35 hours, including health, life and disability insurance and time-off benefits. All positions are eligible for retirement benefits upon qualification. Free YMCA membership and program discounts are included with all positions.

Full job descriptions can be found on the YMCA website: www.DoorCountyYMCA.org

HOW TO APPLY

Interested applicants can apply by submitting application or resume and references to:

Sherrí Dantoin, VP Administration
1900 Michigan Street
Sturgeon Bay, WI 54235
Email: sdantoin@doorcountyyymca.org
Phone: 920-743-4949





DOOR COUNTY YMCA
Job Description
EARLY CHILDHOOD ASSOCIATE/TEACHER

FLSA: Non-exempt/Part-Time or Part-Time Benefits Generating
Position Grade: Dependent on Registry Level and experience

GENERAL FUNCTIONS

This position is responsible for supporting and implementing the center's programming, directing daily activities for a small group of children. This is to be accomplished within the philosophy, policies, and procedures of the Door County YMCA and within the licensing regulations of the State of Wisconsin.

SKILLS AND QUALIFICATIONS

Must be at least 18 years of age and completed high school or its equivalent. Community CPR w/AED and First Aid certified is a prerequisite of hire, but will allow 90 days post-hire to obtain. Listen First Training must be completed upon hire.

Ideally, all Early Childhood staff would meet the qualifications for Child Care Teacher under DCF 251 Licensing Rules for Group Day Care Centers, however, this is not required for the Associate Teacher position. These qualifications include: Completed Early Childhood One, or one of the following: CDA credentials, one year child care diploma, one year of associate of arts degree, one year diploma of higher education, 2 courses for credit in early childhood education or 2 years credit from an institution of higher education with at least 3 credits in early childhood. In addition 80 working days of experience as a full-time child care teacher or assistant child care teacher or 120 working days of experience as a half-time child care teacher or assistant teacher.

PHYSICAL REQUIREMENTS

Position requires employees to observe/evaluate groups of children by sight, sound, and active interaction. Must be able to easily move through all areas of the child care rooms and communicate effectively verbally and in written form with children/adults. Must be able to routinely lift, carry and load equipment, furnishings, and program supplies (up to 50 pounds). Must be comfortable and able to work with children while swimming.

RESPONSIBILITIES

1. Maintain a safe and healthy day care environment through room arrangement and organization, implement snacks/meals and healthy eating, maintain safe equipment, and follow state licensing regulations.
2. Enhance child's physical and intellectual competence by providing a balance between child/teacher-initiated activities, quiet/active opportunities and small/large motor play.
3. Implement an integrated curriculum and encourage a multi-choice, pressure free, hands on environment.
4. Implement daily curriculum that promotes hands-on activities, self-esteem, cultural diversity, and creative expression. Establish a semi-structured setting with smooth transition periods while allowing flexibility.
5. Establish positive and productive relationships with children and families.

6. Supervise and encourage the children with positive guidance and techniques.
7. Ensure smooth program operation that is responsive to participant needs.
8. Maintain a commitment to professionalism and quality programming for children by promoting the YMCA mission and values.
9. Attend staff meetings, staff trainings, and in-service provided by the YMCA.
10. Support assistants and volunteers assigned to your room.
11. Attend to all state licensing regulations as well as YMCA quality standards. Adhere to OSHA standards and guidelines.

The above statements reflect the general details considered necessary to describe the essential functions of the job as identified, and shall not be considered as a detailed description of all work requirements that may be inherent in the position.

I understand and mutually accept that the above job description represents my agreement as to the job to be performed and that this job description is not a contractual agreement.

Employee Signature

Date

Employer Signature

Date