



**DOOR COUNTY YMCA**  
Volunteer Partners Network



# SERVING OTHERS TO MAKE A DIFFERENCE

**VOLUNTEER OPPORTUNITIES**  
**DOOR COUNTY YMCA**

**Human Resources & Financial Development Associate**  
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## **The Vision**

Welcoming all, the Door County YMCA will be the catalyst for a thriving, values-driven community, where families and individuals of all ages learn and grow together.

## **Our Mission**

We engage and connect all people in pursuit of well-being and a vibrant, healthy, welcoming community.

[DoorCountyYMCA.org](http://DoorCountyYMCA.org)

## FACILITIES

- Sturgeon Bay Program Center – SBPC  
920.743.4949
- Northern Door Program Center – NDPC  
920.868.3660
- Barker Child Development Center – BCDC  
920.818.0691

## TYPES OF VOLUNTEERS

**One Time/Special Event – (SE)** Examples of this would include family nights, swim meets, golf outings, tournaments, fitness runs, a one-time facility project, etc.

**Short Term – (ST)** Examples of this would include planning committees, seasonal coaching, community service hours, credits for school or church groups, etc.

**Long Term – (LT)** Opportunities in this category need a consistent, reliable volunteer and will typically have a regular schedule for an extended period of time, such as gymnastics assistant coach, Wisdom Wednesday planner, or distribution of marketing materials.

## YOUR NEXT STEP

- Please choose from the volunteer opportunities listed on the following pages or let us know if there is something you'd like to do that you don't see listed.
- Please fill out the volunteer application so we can gather some basic information about you and to let us know what you are interested in helping with.
- If you are 18 years of age and older, please complete and return the required background check form after being notified of your approval as a volunteer.
- Please remember the YMCA core values of CARING, HONESTY, RESPECT and RESPONSIBILITY.

## HALLOWEEN PARTY

Have a ghoulish good time at our popular Halloween parties! Many volunteers are needed to run games, concessions, photo booth, face paint, check-in guests, and greet people. Come in-costume, or if you prefer, in everyday clothes.

Friday, October 26th

Sturgeon Bay 6:00–8:00 pm

Northern Door 5:30–7:30 pm

- 12 years of age and older

## SUPER KIDS FUN NIGHT STAFF

Spend a Friday evening helping kids enjoy swimming, dancing, gym games like soccer and dodgeball, craft activities, concessions and hanging out with all of their friends! Volunteers are needed for check-in, concessions, bounce house, & gaga pit supervision. There is typically a small amount of set-up and clean-up assistance needed before and after the event as well.

Sturgeon Bay 6:00–8:00 pm

September 21<sup>st</sup>

October 19<sup>th</sup>

November 16<sup>th</sup>

Northern Door 5:30–7:30 pm

November 2<sup>nd</sup>

- SBPC, NDPC
- SE – throughout the year
- 16 years of age and older

## PETERSON PARK MAINTENANCE

Help maintain our beautiful Peterson Park. Rake, weed, trim, or mulch. If you love being outdoors, this may be the volunteer opportunity for you! Let us know if there is something in particular that you're interested in doing.

- SBPC
- ST/LT
- 16 years of age and older or with an adult

## SOUP FUNDRAISER EVENT

### COORDINATOR – Sturgeon Bay

Do you enjoy working with people? Are you an organized individual looking to take on a short-term, roughly 2-month project? Are you interested in a leadership volunteer opportunity?

The Door County YMCA's soup fundraisers generate revenue for the Annual Campaign. The Sturgeon Bay Soup Fundraiser Event Coordinator, with the support and assistance of the YMCA staff, will be responsible for day-of coordination of the soup sale, as well as requesting soup donations from local businesses and scheduling volunteers to sell soup. This is a routine event, so there are many notes and templates to follow, if interested. Coordinator will be required to have open communication with YMCA staff and give informal updates about event progress.

This fundraiser is a favorite for our members and a fun, social event. Many of our members donate soup, so we do not rely solely on business donations. However, each soup has a name card, where the donors are listed, making this a great opportunity for businesses to promote a soup of theirs.

We are looking to hold this event sometime in November or December, depending on the availability of the Coordinator.

- SBPC
- ST – project based
- Volunteer must be at least 18 years of age. Experience in fundraising and/or volunteer coordination preferred. However, staff will be available for support & guidance, and will help to plan.

## EVENT PLANNING COMMITTEE MEMBER

Are you interested in planning fun, memorable events while raising funds for the Y? Be on a planning committee for one of our many events!

- SBPC, NDPC
- ST – throughout the year
- 16 years of age and older

## MARKETING ASSISTANT

Support our marketing department in communicating to members and the public about all that the Y has to offer. Prepare flyers to be delivered and/or bring flyers to schools to be distributed in classrooms and other locations. File posters & archive marketing materials. Update the front desk TV and Michigan St. marquee.

- SBPC
- SE/ST/LT
- 16 years of age and older

## CLEANING/ORGANIZING

Help our janitorial staff clean and organize our facilities, including toys, gym closets, workout equipment, and other odd jobs. Let us know if there is something in particular that you're interested in doing.

- SBPC, NDPC, BCDC
- ST/LT – Year round
- 16 years of age and older

## AFTERSCHOOL SNACK/SPORTS ASSISTANT

Help serve the after-school snack and supervise the kids as they fuel up for their afterschool programming. Volunteer just for snack, just for coaching, or both! Assist Coach Lee with afterschool sports. The sport changes regularly!

- SBPC
- ST/LT
- Monday – Thursday; pick your day(s)  
Snack 3:00–4:00pm  
Sport 4:00–5:00pm
- 16 years of age and older

## SATURDAY MORNING YOUTH SPORTS COACH

Assist Coach Lee with Saturday morning sports. Sports vary throughout the year; Football, September–October; Basketball, January–February; Soccer, March–April; T-Ball/Baseball, June–August.

- SBPC or Sturgeon Bay High School
- ST – Saturday mornings, 8-week session
- 16 years of age and older

## DROP-IN CHILDCARE

Drop-in childcare volunteers supervise, play with and entertain the children who are dropped off to be in our care while their parents or guardians use the facility. Read to children, rock babies, and nurture the young children of the Y.

- SBPC, NDPC
- LT – Year round, school year is busier
- 16 years of age and older

## EARLY CHILDHOOD DEVELOPMENT TEACHER'S ASSISTANT

Assist the teachers in our licensed daycare facility, the Barker Child Development Center. Read books, rock babies, or provide arts & crafts activities.

- BCDC
- ST – Monday through Friday – choose your day(s)
- 16 years of age and older

## MEMBER ENGAGEMENT & SOCIAL SUPPORT

Take a class with a new member so they feel more comfortable going in for the first time, give tours of the facility or work one-on-one with those with special needs.

- SBPC, NDPC
- ST/LT
- 16 years of age and older

## WELCOME CENTER SUPPORT

Help support the Welcome Center by scanning in members, making coffee, greeting members, giving tours, and answering general questions during the busy times.

- SBPC, NDPC
- ST/LT
- 16 years of age and older

## BUILDING SUPERVISION & GREETER

Help supervise the gyms and the hallways during busy times. Meet, talk with, and engage members and guests in our facility.

- SBPC, NDPC
- ST/LT
- 16 years of age and older

## BOOK CLUB ASSISTANT

Do you enjoy hosting events? Help host the Y's book club! Bring baked goods, make coffee, and/or help to ensure the gathering runs smoothly.

- SBPC
- Once a month
- 16 years of age and older

## TOGETHER TUESDAY ASSISTANT

Do you enjoy hosting events? Help host the Y's weekly Together Tuesdays! Bring baked goods, make coffee, and/or help to ensure the gathering runs smoothly.

- Tuesdays  
Northern Door 9:00-10:30 am  
Sturgeon Bay 9:30-10:45 am
- 16 years of age and older

## WISDOM WEDNESDAY ASSISTANT

Do you enjoy hosting events? Help host the Y's weekly Wisdom Wednesdays! Solicit speakers from the community, bring baked goods, make coffee, and/or help to ensure the speaker has everything they need.

- SBPC, NDPC
- Wednesdays  
Sturgeon Bay 9:50-10:50 am  
Northern Door 10:00 am
- 16 years of age and older

## BULK MAILING

Assist our membership, marketing, and financial development departments with mailings that occur throughout the year.

- SBPC
- SE (3-9 throughout the year)
- 18 years of age and older

## OFFICE ORGANIZING & FILING

Help keep our office in top working order and assist with filing paperwork and organizing supplies & spaces.

- SBPC
- SE/ST/LT
- 16 years of age and older

## ANNUAL CAMPAIGN SPECIAL EVENT OPPORTUNITIES | 2018-2019

- TBD Sturgeon Bay Soup Fundraiser
- January Northern Door Soup Fundraiser
- May Blossom Run  
Dining Around the Door
- June Father Daughter Ball
- July 13<sup>th</sup> & 14<sup>th</sup> Door County Triathlon Run & Bike Course Intersections  
29<sup>th</sup> Golf Outing

### OTHER SPECIAL EVENT/SHORT-TERM OPPORTUNITIES:

• Community Healthy Living Fair (October) • Red Cross Blood Drives • Halloween Parties (October) • Super Kid's Fun Night (monthly) • Family Nights (monthly) • Flag Football (Fall) • Soccer (Spring) • Basketball (Winter) • Healthy Kids Day (April) • Senior Health & Wellness Day (April) and so much more!